

Augusta Health Registered Nurse Professional Development Program Supporting Documentation Log



****One Category per Sheet****

- Transformational Leaders
- Structural Empowerment
- Exemplary Professional Practice
- New Knowledge, Innovation, & Improvements

Date	Time (Total Hours)	Activity or Event Name	Name of student / new team member	Activity description / Topics discussed	Validation Signature* (see pg. 2)
EXAMPLES 1/1/2021	0800-1200 (4 hours)	Shadowed Nursing Student (per shift)	Jane Doe	Safe Medication admin, proper pre-op procedures	Instructor Smith RN, See pg. 2
8/2/21	0800-5:15	Seannie Pace	Seannie Pace		
8/3/21					
8/4/21	0730-0530pm	Main preceptor	Seannie Pace	nurse ment learning role	
8/11/21	0800-5pm				
8/12/21	0800-0530p				
8/13/21	0745-1830				
8/16/21	0730-1630				
8/17/21	0700-5pm				
8/18/21	0815-1630				
8/19/21					

Clinician Name: Janice W. Date: 10/18/21
 Clinician Signature: [Signature] Date: 10/18/21

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EXAMPLES 1/1/2021	0800-1200 (4 hours)	Shadowed Nursing Student (per shift)	Jane Doe	Safe Medication admin, proper pre-op procedures	Instructor Smith RN, See pg. 2
7/19/21	1pm-4:30p	Main precept	Jeanne Pace	new hire orientation	[Signature]
7/20/21	8a-9:15pm				
7/21/21	8a-4:15p				
7/22/21	10a-4pm				
7/23/21	0800-4:15pm				
7/24/21	0800-3pm				
7/27/21	0800-8:45p				
7/28/21	0800-4pm				
7/29/21	0800-4:15p				
7/30/21	0800-3:15pm				

Clinician Name: Jean Williams Date: 10/8/21
 Clinician Signature: [Signature] Date: 10/8/21

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Preceptor Hours

Date	Time (Total Hours)	Activity or Event Name	Name of student / new team member	Activity description / Topics discussed	Validation Signature* (see pg. 2)
EXAMPLES 1/1/2021	0800-1200 (4 hours)	Shadowed Nursing Student (per shift)	Jane Doe	Safe Medication admin, proper pre-op procedures	Instructor Smith RN, See pg. 2
	0800-430p	Tanya Fatten - Shadow Preceptor	Tanya Fatten - Shadow Preceptor	New hire Lanny job duties	[Signature]
	0800-430p	Tanya Fatten - Shadow Preceptor	Tanya Fatten - Shadow Preceptor	New hire Lanny job duties	[Signature]
1/19/21	8-3p	Laura Craig Simms day shift updates	Laura Craig Simms day shift updates		
1/20/21	12-3				
2/15/21	8-4:30p				
2/16/21	7:45-15:30				
2/17/21	9:30-4:30				
2/11/21	9-2p				
2/12/21	9-2p				
5/5/21	9a-10a				

Clinician Name: Jenn Williamson Date: 10/8/21
 Clinician Signature: [Signature] Date: 10/8/21

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EXAMPLES 1/1/2021	0800-1200 (4 hours)	Shadowed Nursing Student (per shift)	Jane Doe	Safe Medication admin, proper pre-op procedures	Instructor Smith RN, See pg. 2
3/8/21	09-2p	New Team Training	Laura Crassey	learns daylight precept	[Signature]
3/10/21	08-3p	New Team Training	Laura Crassey	learns daylight precept	[Signature]
4/5/21	08-5p	New Team Training preceptor	Charlie Rauer	2nd precept	
4/11/21	1:30a-4pm	preceptor New Team Training	Charlie Rauer	2nd precept	

Clinician Name: Jenn Williams Date: 10/8/21
 Clinician Signature: [Signature] Date: 10/8/21

